## Step-by-Step Directions on How to Use Triptico in the Classroom

Downloading Triptico for your Desktop:

- 1. To download Triptico, go to <u>www.triptico.co.uk</u> and click on the "Download Now" button that can be found on the homepage.
- 2. This will take you to a page that will lead you through the simple download process by clicking the "Install Now" button. When asked if you want to open or save the file, choose "download."
- 3. Your computer may ask you security questions, verifying that you trust the program to run your computer. Choose yes.
- 4. The Triptico toolkit will appear on your desktop.

Begin exploring Triptico's Resources:

- 1. Simply scroll through the app on your desktop and double-click on various resources to see which one suits your class.
- If we click on the first app listed, Word Magnets, it will open up a page that asks you if you
  would like to "Make a New Board" or "Load a Saved Board." Choose "Make a New Board,"
  where the directions will ask you to type text into a box that will be scrambled for students.
- 3. When you click "Choose background," an image can be uploaded that supplements your text.
- 4. Next, click, "Create Magnets." This will take you to the image you uploaded with the text scrambled on the image.
- 5. Each resource on Triptico can be easily figured out once they are double-clicked on. Just like the "Word Magnets" resource, there are steps for each resource to help you explore how to use it for your classroom.

Implement the Resources in the Classroom

- 1. Once you have explored the resources and found which ones you think you would like to use in your classroom, it's easy to share your ideas with the class!
- 2. Each resource has the ability to save your data so that it can easily be accessed at a later time. Let's use Text Spinner as an example.
- 3. Double-click on Text Spinner and click on "new spinner."
- 4. Choose the colors on the spinner to your preferences or the students' preferences
- 5. Create a label for each section of the spinner depending on the activity you would like to use this resource for.
- 6. Choose the type of spinner you would like to use
- 7. Choose the way you would like to the segments to be selected
- 8. Choose to save the board for future use.
- 9. When you come back in to the Text Spinner, click load spinner and open up the file.
- 10. The spinner you saved previously will pop up on your desktop to use with the students.

Adapt resources to meet the needs of lesson plans

- 1. It is necessary to explore the various resources to determine which you would like to use for certain lesson plans
- 2. If you wanted to use Text Spinner for a social studies lesson, you could double click on Text Spinner and create a new board with new segments that could be used for the Social Studies lesson.

Show Students how to use Triptico for Their Use

- 1. Become acclimated with the resources so that you can explain to students how they can use this resource to help them with their learning
- 2. If students get their own computers in class, Triptico can already be downloaded for students so that all they would need to do is click on the desktop icon.
- 3. Teachers would be able to easily access an example of how they would like their students to utilize Triptico for their learning by opening up a previously saved file.
- 4. Teachers would use the example to walk students through their intended goals of using the resource.